



Defence PKI Privacy Notice

Purpose of Defence Public Key Infrastructure (PKI)

The primary function of the Defence PKI is to create digital certificates and cryptographic keys which can be used to establish secure digital identities and digital signatures. A digital signature is similar to an 'inked' signature and has the same legal implications. Using a digital signature provides assurance that the individual undertaking a transaction is really who they claim to be.

The Defence PKI is accredited against the Australian Government Gatekeeper Framework as providing a level of assurance (LOA) of 4 (very high confidence).

Further information on the purpose of the Defence PKI and its relevant points of contact can be found at <http://idm.defence.gov.au/>.

Collection of personal information

Defence collects personal information, from an individual, for the primary purpose of verifying their identity to create a digital certificate. Personal information collected for the creation of digital certificates may also be used for updates and renewal of a digital certificate.

While providing personal information is voluntary, if the required information is not provided the individual will not be issued a Defence digital certificate. This may affect the individual's ability to undertake aspects of work where systems require digital certificates for authentication and/or signing purposes.

Disclosure of personal information to entities outside Defence

Defence may disclose information to the Government Documentation Verification Service to verify the veracity of the personal information provided. Defence does not generally disclose the personal information collected for the purpose of creating a Defence digital certificate in other circumstances.

Users of digital signatures should be aware that a digital signature contains an individual's name and Defence email address. When an individual uses their digital signature that information will be disclosed to the recipient of the information who may also on-forward the information. The recipient's of this information may be outside of Australia

Access to personal information

Individuals are entitled to access personal information held about them by Defence in the PKI. This information can be obtained by requesting the relevant data either by faxing or emailing a signed and dated request to the Certificate and Directory Management Centre (CDMC) on (02) 6265 8987 or Identity.Management@defence.gov.au. The request must include the individual's full name, organisation unit and contact details.

Defence PKI Privacy Notice (cont.)

Requests to correct personal information

An individual may request changes to personal information about them in the PKI to correct inaccuracies or misleading information. Any change request will be subject to identity verification and where changes to details affect the contents of digital certificates (e-mail address and name), revocation and reissue of the affected certificate is required.

Requests for changes should be addressed to CDMC via email at: Identity.Management@defence.gov.au.

Further information

Questions or complaints about this Privacy Notice should be addressed to CDMC via the National Helpdesk on 133 272 or via email at: Identity.Management@defence.gov.au.

The Defence Privacy Policy found at <http://www.defence.gov.au/ComplaintResolution/privacy.asp> provides information about how to request access to your personal information or raise potential breaches of privacy with Defence. For generic privacy enquires, the Defence Privacy Officer can be contacted via email at: defence.privacy@defence.gov.au.

Revisions of this Privacy Notice

This Privacy Notice is revised as applicable on system upgrades and/or privacy policy changes. Revisions to this document require the endorsement of the Defence Privacy Officer.